LinkedIn Tips & Tricks

Mary McHale MICS Career Advisor, MICS

Laurie Haskell-Woerner Senior Career Advisor, MIDS

Berkeley SCHOOL OF INFORMATION



Your Presenter



with me!





Laurie Haskell-Woerner ♥ (She/Her)

Career Coach, Consultant, Educator

Greater Asheville - Contact info

500+ connections



Add profile section

Add custom button

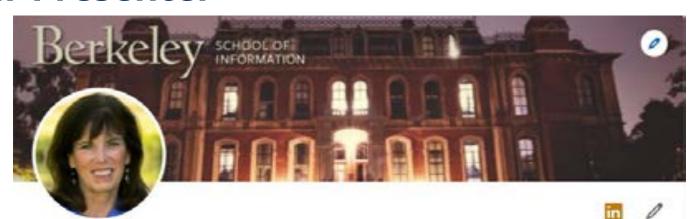
More

Berkeley School of Information



San Francisco State University

Your Presenter



with wei

Mary (Diggins) McHale ◀

Career Strategist | Cybersecurity Career Advisor at UC Berkeley School of Information

Talks about #careerchange. #cybercareers. #resumewriting, and #careercoaching

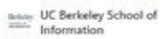
San Francisco Bay Area · Contact Info

2.519 followers - 500+ connections

Open to

Add profile section

More



University of California, Davis

Agenda

- 1 Why LinkedIn
- Your Brand on LinkedIn
- 3 Key Profile Components
- 4 Getting Found Hacks
- 5 Researching & Job Searching
- 6 Privacy



Why LinkedIn



Who is on LinkedIn?

The world's largest professional network 900+ million users worldwide



95% of Fortune 500 use LinkedIn Talent Solutions for recruiting



437,000+ students & alumni

www.linkedin.com/school/uc-berkeley/people/



>58 M company pages

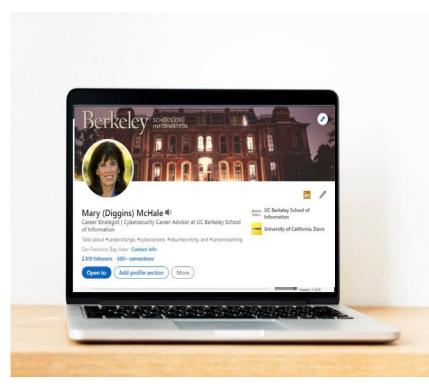


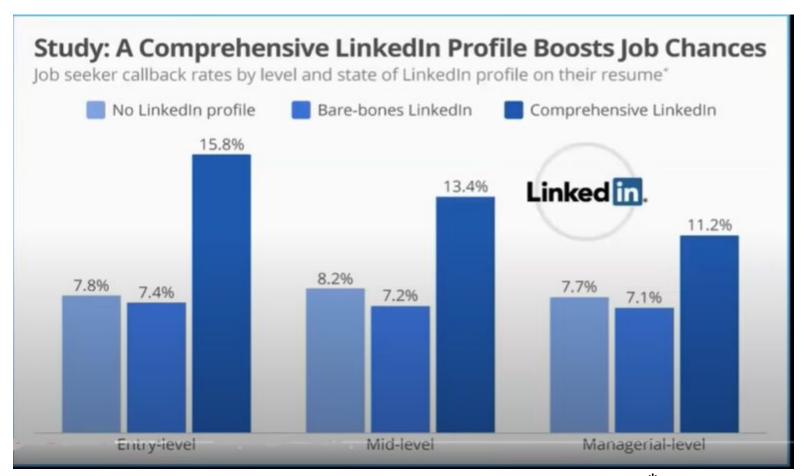
2,500+ students & alumni

www.linkedin.com/school/uc-berkeley-school-of-information/people/

Why do I need a LinkedIn Profile?

- Showcase skills
- Build your network
- Potential career opportunities
- More comprehensive than a resume
- Displays thought leadership
- Always working for you!





Build a Discoverable Focused Profile

HUMAN



21% More Time on Profiles with Images Headline

Algorithms

$$\mathbf{W}_{\text{new}} = \left[\sum_{n=1}^{N} (\mathbf{x}_{n} - \overline{\mathbf{x}}) \mathbb{E}[\mathbf{z}_{n}]^{\text{T}} \right] \left[\sum_{n=1}^{N} \mathbb{E}[\mathbf{z}_{n} \mathbf{z}_{n}^{\text{T}}] \right]^{-1}$$

$$\sigma_{\text{new}}^{2} = \frac{1}{ND} \sum_{n=1}^{N} \left\{ \|\mathbf{x}_{n} - \overline{\mathbf{x}}\|^{2} - 2\mathbb{E}[\mathbf{z}_{n}]^{\text{T}} \mathbf{W}_{\text{new}}^{\text{T}} (\mathbf{x}_{n} - \overline{\mathbf{x}}) + \text{Tr} \left(\mathbb{E}[\mathbf{z}_{n} \mathbf{z}_{n}^{\text{T}}] \mathbf{W}_{\text{new}}^{\text{T}} \mathbf{W}_{\text{new}} \right) \right\}.$$

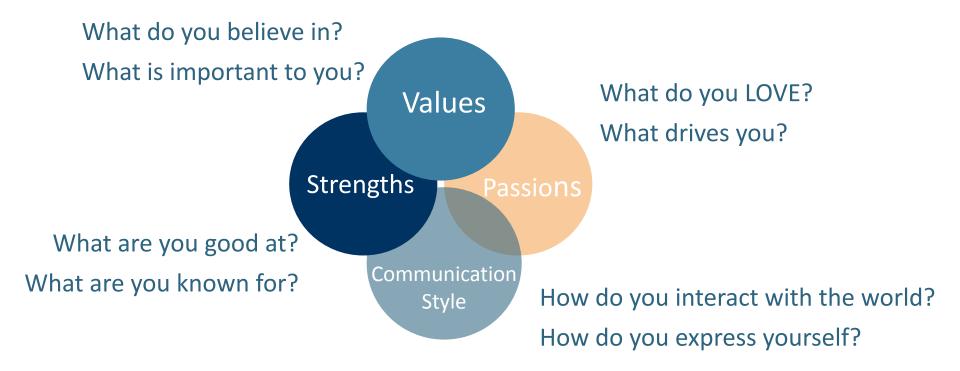
Keywords – 40x

Connections

Your Brand on LinkedIn



What makes you, YOU?



Your Brand on LinkedIn

Profile **Activity*** **Connections** Following Groups

Your Brand



Key Profile Components



Make Your Profile Work for You

Profile Photo

Clear, well-lit, centered, shows YOU-industry appropriate

NO-party/vacation, selfies, dark/grainy photos

Name Pronunciation

Record via LinkedIn mobile app

Open to Work setting (with or without photo frame)

Select Share w/ all LinkedIn members to use photo frame Select Share w/ recruiters only for no photo frame



Background Banner

Supportive of your brand and interesting

Headline

Descriptive, clear, concise and targeted

Berkeley UC Berkeley School of Information

University of California, Davis

UC Berkeley School of Information

Your network is here!

Talks about #careerchange, #cybercareers, #resumewriting, and #careercoaching

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San Francisco Bay Area · Contact info

Mary (Diggins) McHale ◀

2.519 followers · 500+ connections

Open to

of Information

Add profile section

More

Contact Information

Include email, website, github etc

Open to work

Career Advisor, Career Development Specialist, Ca... Show details

Providing services

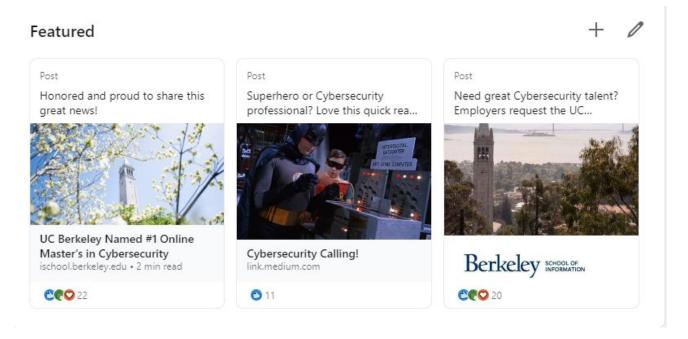
Career Development Coaching, Resume Writing, I... Show details



About Section - Engage Audience!

- Who you are as a professional and a person
- Why you do this work
- Tell your story, connect the dots
- Include key skills/areas of expertise, tech skills and certifications
- Use relevant keywords

Featured Section



Showcase your work visually - a mini portfolio that goes beyond resume • Can include:

□ recent LI posts □ Articles □ External media □ Documents □ External URL's

Experience





Cisco

12 yrs 9 mos

Director, Cloud Governance and Operations

Apr 2022 - Feb 2023 · 11 mos San Jose, California, United States

Responsible for Cisco wide Public Cloud Infrastructure Operations, Governance and Secular scale. Global Process Owner for Software, SaaS and Hybrid Cloud. Delivery of foundation







Experience



Warner Bros. Discovery 1 yr 9 mos

Burbank, CA

Data Engineer

May 2023 - Present · 7 mos

Data systems architecture, pipeline and database design, support for scalable and secure information tracking applications for films and theatrical products.

 $\label{eq:Skills: Leadership of Project Management of PostgreSQL of Snowflake of Roberts PostgreSQL of Snowflake of Rob$



WBD

Warner Bros. Discovery is a leading global media and entertainment company that creates and distributes the world's...

- Content needs to appeal to people and algorithms!
- Show your value and accomplishments. Only first 2 lines of text show unless More is clicked.
- Add white space to make it easy to skim
- Add media for interest and credibility

Education

Education



Berkeley UC Berkeley School of Information

Master's degree, Information and Cybersecurity

Jan 2022 - Aug 2023

Cryptography for Cyber and Network Security, Beyond the Code: Cybersecurity in Context, Software Security, Network Security, Operating System Security, Privacy Engineering, Web Application Security, Capstone

Skills: Autopsy · Burp Suite · EnCase · Wireshark · Python (Programming Language) · Writing · IT Project Leadership



MICS Immersion 2023

Education



Berkeley UC Berkeley School of Information

Master's degree, Information Science/Studies

Activities and societies: Career and Alumni Relations Chair

Winner: Dr. James R. Chen Award for Best Capstone Project





Education



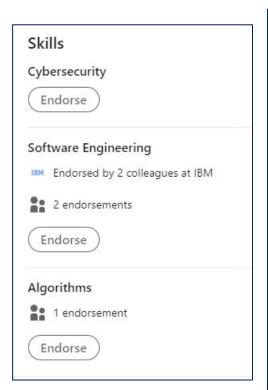
UC Berkeley School of Information

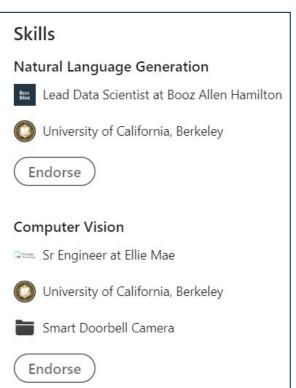
Master's degree, Data Science (MIDS)

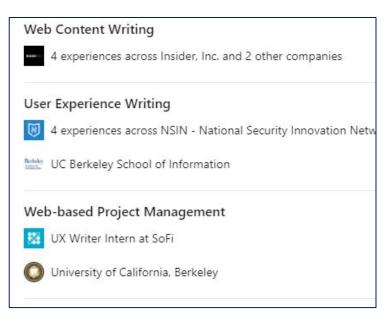
Jan 2023 - Jan 2025

Coursework: Experiment Design, Probability Theory, Python for Data Science, Data Engineering, Time Series / Panel Data / Categorical Response, Applied Machine Learning, Machine Learning at Scale (Distributed Systems /...

Skills



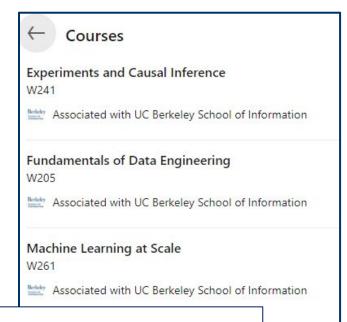




Courses and Projects

- Adds depth to your profile
- Showcases key skills/experience





Projects

2020 Presidential Election Swing State Data Analysis

Nov 2020 - Dec 2020

Berkeley School of Information

Show project 🗹

Power of Media

Media Increases Time on Profile 21%

- Featured
- Experience
- Education
- Volunteer





Chief Technology Officer

LucasFilm

Dec 2007 - Mar 2011 · 3 yrs 4 mos

As Chief Technology Officer, on the executive leadership team, Richard oversaw the company's technical operations, and was responsible for development and execution of the technology strategy for Industrial Light & Magic, Skywalker Sound and LucasArts, amongst other high profile businesses within the Lucasfilm groups.



Keynote speaker for nVidia Developer ...



X Prize with Peter Diamandis



Sr. Director

Apple Computer

Aug 2001 - Dec 2007 · 6 yrs 5 mos

Enlisted by the CEO to join the company and lead projects to brin newly launched Mac OS X. Managed and grew teams evangelizin development environments. Created a task force to work hand in applications to new Mac OS. Created the internal Tech Marketing drive presentation & demonstration strategies for all Pro Apps ar

- · Defined and managed annual 'Hollywood Summit' meetings wi
- · Collaborated with engineering defining next generation operati
- · A CEO selected press spokesperson for new product launches
- · Appeared in 8 keynote presentations with the CEO

see less



Jony, me & Steve

Featured



Macworld Keynote

The launch of Maya on Mac OS X with Steve Jobs

Other Sections

Licenses & Certifications ~ Honors & Awards ~ Volunteering Publications ~ Organizations

- Relevant
- Recent or Ongoing
- Use org logos

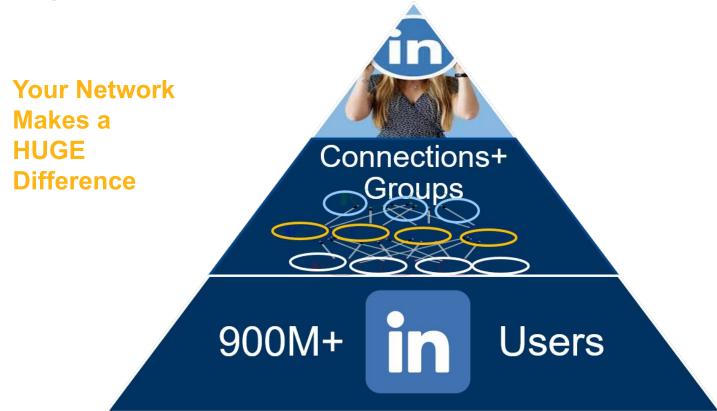




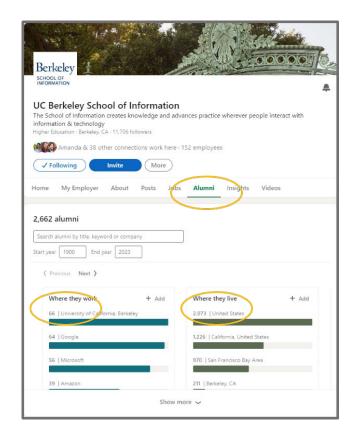
Getting Found Hacks

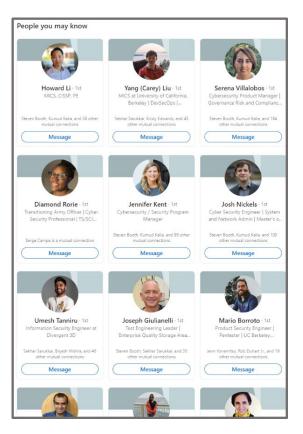
Connections + Groups = NETWORK

Getting Found Hack



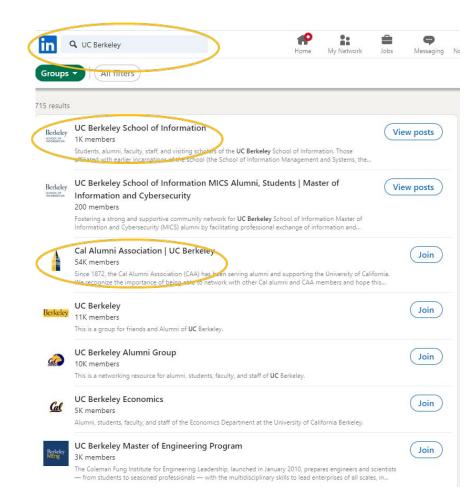
Build Your I School Network



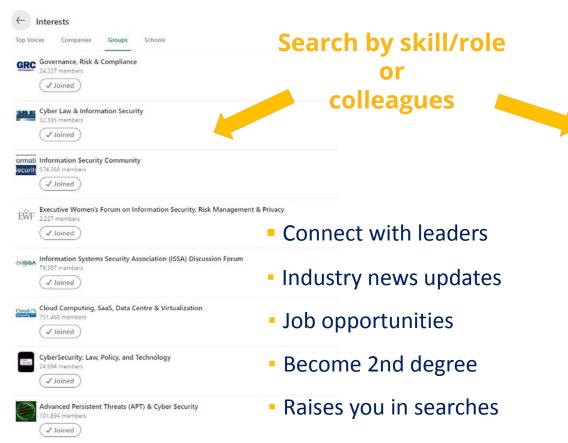


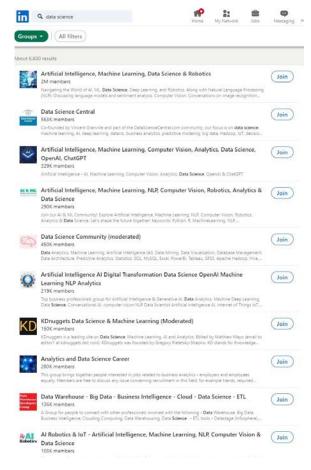
Grow with Alumni Groups

- Connect with alumni
- Join alumni groups
- Best NetworkingOpportunities



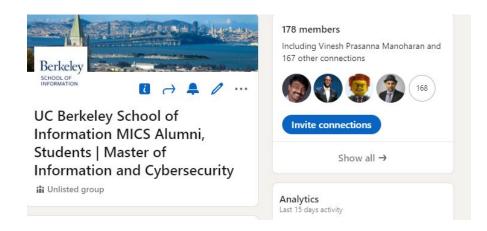
Networking Hack-GROUPS!





"Your Network is Your Net worth"





- I Schoolers + Undergrad
- Colleagues and Coworkers
- Family and Friends

This is an Unlisted Group so Request to join here or ping me

https://www.linkedin.co/groups/13944455/

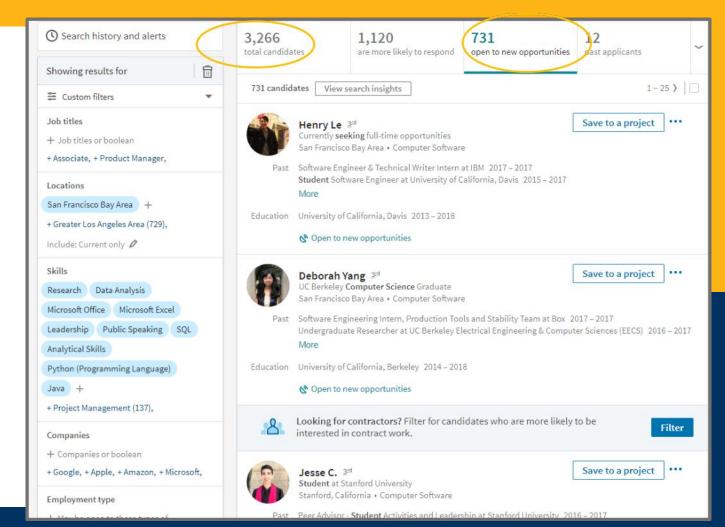


UC Berkeley School of Information MICS Alumni, Students | Master of Information and Cybersecurity

174 members



View from LinkedIn Recruiter



Researching & Job Searching



Research: Your Feed





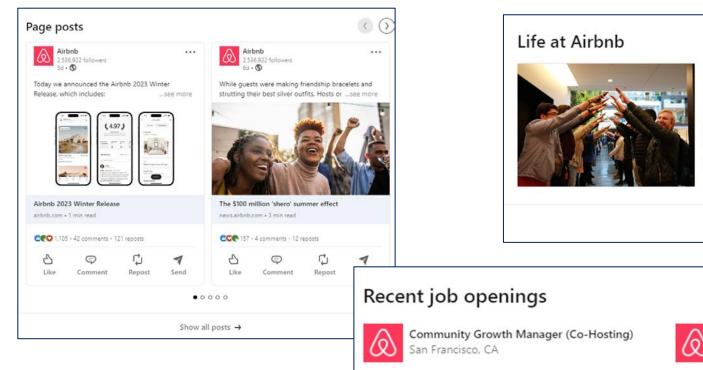


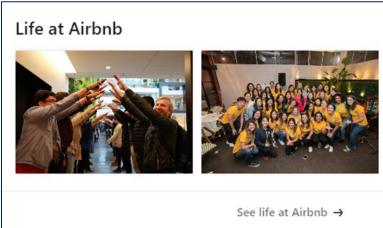
- Connect with people you know and trust
- Follow people you want to hear from but don't know personally ("Top Voices")
- Follow companies & their leaders
- Follow hashtags
- Comment, react, and share posts
 Source: LinkedIn Official Blog Customize Your LinkedIn Feed to Help You Accomplish Your Goals

Research: Company Pages



Research: Company Pages

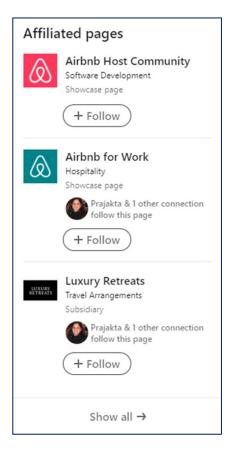


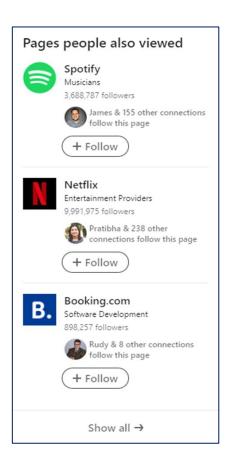




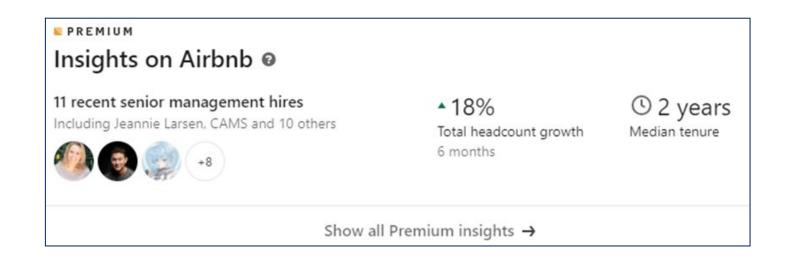
Show all jobs →

Research: Company Pages





Research: Company Pages - Premium Insights



Job Searching



- Preferences
- ✓ Demonstrate skills
- Interview prep
- Premium resume insights
- Job seeker guidance
- Application settings

Recommended for you

Based on your profile and search history

PREMIUM

Jobs where you'd be a top applicant

Based on your chances of hearing back

Suggested job searches

Still Hiring

Jobs you may have missed

Hybrid opportunities

Because you expressed interest in hybrid work

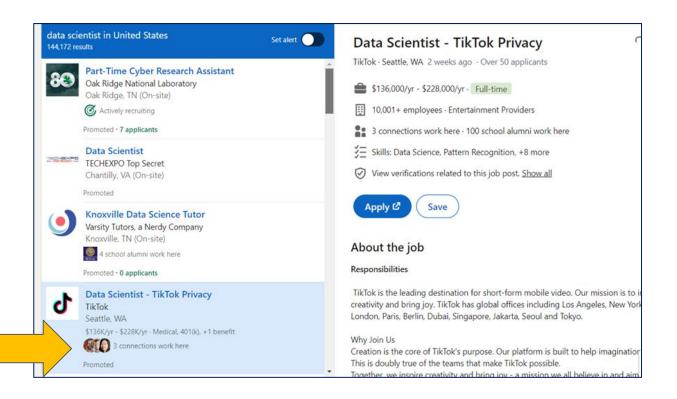
Remote opportunities

Because you expressed interest in remote work

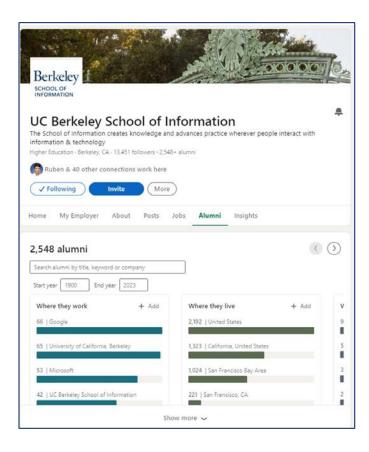
More jobs for you

Based on your profile and search history

Job Searching - Referrals



Job Searching - Referrals



Job Searching - Key Takeaways

- Optimize your profile toward your <u>target</u> job
- Max out the Skills section with <u>relevant</u> skills (up to 50!)
- Turn on Open to Work settings for recruiters only; update your work preferences
- Search your network for referrals (2nd degree connections!)

Privacy on LinkedIn

Mary, you're the boss of your account.



Mary McHale 🔚

Career Strategist | Launching Careers at Every Professional Level

Member since September 4, 2009

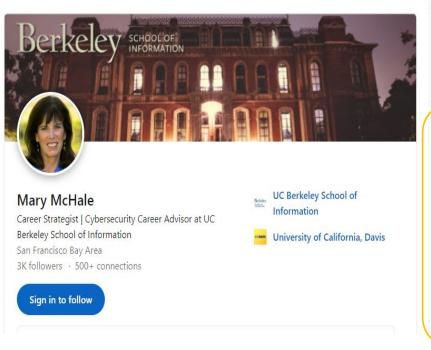
1605 connections

Business Plus

Profile Settings and Privacy

Public profile settings

You control your profile and can limit what is shown on search engines and other off-LinkedIn services. Viewers who aren't signed in to LinkedIn will see all or some portions of the profile view displayed below.



& Edit your custom URL Personalize the URL for your profile. www.linkedin.com/in/marydigginsmch... = Edit Content This is your public profile. To edit its sections, update your profile. Edit contents Edit Visibility You control your profile's appearance for people who are not signed in to LinkedIn. The limits you set here affect how your profile appears on search engines, profile badges, and permitted services like Outlook. Learn more

Your profile's public

Name, number of connections, and

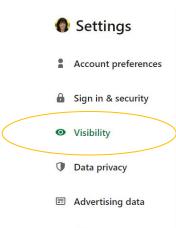
visibility

Basic (required)

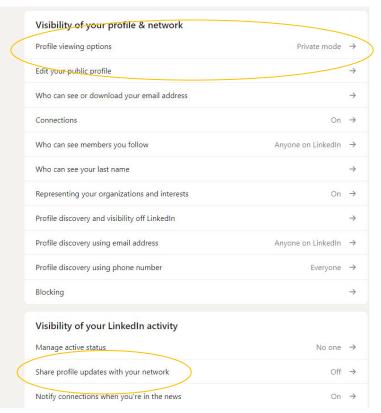
Use this to edit URL

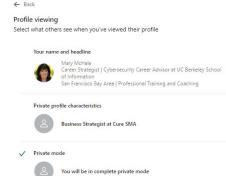
Use this section to choose what parts of your Profile are visible

Settings and Privacy



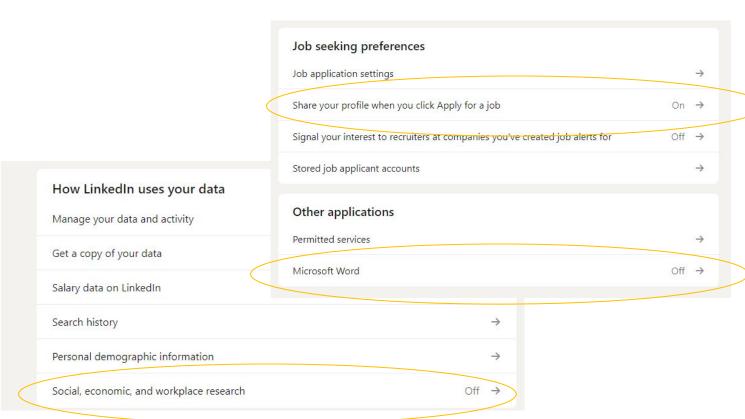
Notifications





Settings

- Settings
- Account preferences
- Sign in & security
- Visibility
- Data privacy



Career Advising Appointments

www.ischool.berkeley.edu/careers/students/advising

LinkedIn Profile/Resume/Cover Letter Reviews

www.ischool.berkeley.edu/careers/students/resumereview